

OUTER NORTH EAST COMMUNITY COMMITTEE

Meeting to be held in the Civic Hall, Leeds on
Monday, 5th July, 2021 at 5.30 pm

MEMBERSHIP

N Buckley
D Cohen
P Harrand

S Firth
M Robinson
R Stephenson

N Harrington (Chair)
A Lamb
L Richards

This meeting will be held at the Civic Hall, Leeds. Due to current restrictions arising from the pandemic, there will be very limited capacity in the public gallery for observers of the meeting. This meeting will be webcast live via the link below, however if you would like to attend to observe in person, please email (FacilitiesManagement@leeds.gov.uk) to request a place, clearly stating the name, date and start time of the committee and include your full name and contact details, no later than 24 hours before the meeting begins. Please note that the pre-booked places will be allocated on a 'first come, first served' basis and once pre-booked capacity has been reached there will be no further public admittance to the meeting. On receipt of your request, colleagues will provide a response to you.

Please Note - Whilst the rates of infection have come down, Coronavirus is still circulating in Leeds. Therefore, even if you have had the vaccine, if you have Coronavirus symptoms: a high temperature; a new, continuous cough; or a loss or change to your sense of smell or taste, you should NOT attend the meeting and stay at home, and [get a PCR test](#) . For those who are attending the meeting, please bring a face covering, unless you are exempt.

Note to observers of the meeting: To remotely observe this meeting, please click on the 'View the Meeting Recording' link which will feature on the meeting's webpage (linked below) ahead of the meeting. The webcast will become available at the commencement of the meeting.

<https://democracy.leeds.gov.uk/ieListDocuments.aspx?CId=1005&MId=11590&Ver=4>

A G E N D A

Item No	Ward/Equal Opportunities	Item Not Open		Page No
1			<p>APPEALS AGAINST REFUSAL OF INSPECTION OF DOCUMENTS</p> <p>To consider any appeals in accordance with Procedure Rule 15.2 of the Access to Information Procedure Rules (in the event of an Appeal the press and public will be excluded).</p> <p>(*In accordance with Procedure Rule 15.2, written notice of an appeal must be received by the Head of Governance Services at least 24 hours before the meeting.)</p>	
2			<p>EXEMPT INFORMATION - POSSIBLE EXCLUSION OF THE PRESS AND PUBLIC</p> <p>1 To highlight reports or appendices which officers have identified as containing exempt information, and where officers consider that the public interest in maintaining the exemption outweighs the public interest in disclosing the information, for the reasons outlined in the report.</p> <p>2 To consider whether or not to accept the officers recommendation in respect of the above information.</p> <p>3 If so, to formally pass the following resolution:-</p> <p>RESOLVED – That the press and public be excluded from the meeting during consideration of the following parts of the agenda designated as containing exempt information on the grounds that it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the press and public were present there would be disclosure to them of exempt information, as follows:</p> <p>No exempt items or information have been identified on the agenda</p>	

3

LATE ITEMS

To identify items which have been admitted to the agenda by the Chair for consideration.

(The special circumstances shall be specified in the minutes.)

4

APOLOGIES FOR ABSENCE

To receive any apologies for absence.

5

DECLARATION OF DISCLOSABLE PECUNIARY AND OTHER INTERESTS

To disclose or draw attention to any disclosable pecuniary interests for the purposes of Section 31 of the Localism Act 2000 and paragraphs 13-18 of the Members' Code of Conduct. Also to declare any other significant interests which the Member wishes to declare in the public interest, in accordance with paragraphs 19-20 of the Members' Code of Conduct

6

OPEN FORUM

In order to facilitate the Open Forum item whilst Community Committee meetings are working to restricted practices, the process has been adapted slightly, so that members of the public are invited to make written submissions in advance of the meeting on any matter which falls within the Committee's terms of reference. These will be read out under this agenda item and considered by the Community Committee.

7

Alwoodley;
Harewood;
Wetherby

CORRESPONDENCE

9 - 12

To receive the following items of correspondence:

- (i) Correspondence from representatives of Barwick in Elmet and Scholes Parish Council regarding the Site Allocation Plan (SAP) process

- (ii) Correspondence from a Bramham resident who wishes to draw to the attention of the Community Committee new walking networks in the Outer North East area and to seek the support of the Committee in proactively encouraging all Town and Parish Councils in the area to support and promote them, encourage residents to walk them, and to link them into their economic development, public transport and health and well-being decisions and strategies.

(Correspondence attached)

8

MINUTES OF THE PREVIOUS MEETING

13 -
22

To consider and approve the minutes of the previous meeting held on 22nd March 2021.

(Copy attached)

9

MATTERS ARISING FROM THE MINUTES

To consider any matters arising from the minutes (If any)

10	Alwoodley; Harewood; Wetherby	<p>COMMUNITY COMMITTEE APPOINTMENTS 2021/2022</p> <p>To consider a report by the City Solicitor which invites the Committee to note the appointment of Councillor Norma Harrington as the Chair of the Community Committee for 2021/22 as agreed at the recent Annual Council Meeting, and also to invite the Committee to make appointments to those positions detailed in section 6 / Appendix No. 1 of this report;</p> <p>Children’s Services Cluster Partnership Representatives Local Housing Advisory Panels Local Care Partnerships Community Care Champions Corporate Parenting Board Outside Organisation(s)</p> <p>(Report attached)</p>	23 - 36
11	Alwoodley; Harewood; Wetherby	<p>APPOINTMENT OF CO-OPTES TO COMMUNITY COMMITTEES</p> <p>To consider a report by the City Solicitor which invites Members to give consideration to appointing co-optes to the Community Committee for the duration of the 2021/22 Municipal year.</p> <p>(Report attached)</p>	37 - 40

12

Alwoodley;
Harewood;
Wetherby

**OUTER NORTH EAST COMMUNITY
COMMITTEE - UPDATE REPORT**

41 -
64

To consider a report by the Head of Locality Partnerships which provides and update on the work of the Communities Team and the work it is engaged in, based on priorities identified by the Community Committee. It also provides opportunities for further questioning, or to request a more detailed report on a particular issue.

The report provides regular updates on some of the key activities between Community Committee meetings and functions delegated to Community Committees, Community Champions roles, community engagement, partnership and locality working.

(Report attached)

13

Alwoodley;
Harewood;
Wetherby

**OUTER NORTH EAST COMMUNITY
COMMITTEE - FINANCE REPORT**

65 -
76

To consider a report by the Head of Locality Partnerships which provides an update on the budget position for the Wellbeing Fund, Youth Activity Fund, Capital Budget, as well as the Community Infrastructure Levy Budget for 2020/21.

(Report attached)

14

Alwoodley;
Harewood;
Wetherby

**COMMUNITY COMMITTEE YOUTH ACTIVITY
FUND CONSULTATION**

77 -
82

To consider a report by the Head of Stronger Communities which provides the background and context on the decision to not have a Youth Summit in 2020/21. The report seeks to provide an update on the Youth Activity Fund consultation with children and young people. The consultation aims to inform the Community Committee’s Youth Activity Fund spend for the 2021/22 financial year.

The report also provides the Committee with reflections from the last year as a result of the COVID-19 pandemic and the challenges that this has presented Community Committees, the Communities Team and youth activity providers.

(Report attached)

15

DATE AND TIME OF NEXT MEETING

To note that the next meeting will take place on Monday, 13th September 2021 at 5.30pm (Venue to be confirmed at a later date)

2

a)

b)

Third Party Recording

Recording of this meeting is allowed to enable those not present to see or hear the proceedings either as they take place (or later) and to enable the reporting of those proceedings. A copy of the recording protocol is available from the contacts named on the front of this agenda.

Use of Recordings by Third Parties– code of practice

- a) Any published recording should be accompanied by a statement of when and where the recording was made, the context of the discussion that took place, and a clear identification of the main speakers and their role or title.
- b) Those making recordings must not edit the recording in a way that could lead to misinterpretation or misrepresentation of the proceedings or comments made by attendees. In particular there should be no internal editing of published extracts; recordings may start at any point and end at any point but the material between those points must be complete.

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Agenda Item 7

Dear Councillor Harrington

I write to you noting that you are chair of the NE Outer Area Committee to seek assistance broadly because of the "Shared Goals" of the Leeds City Council Town and Parish Council Charter, specifically drawing your attention to paragraphs 1.1 to 1.7. Prior to writing to you I have consulted the Chair of my Parish Council and have informal correspondence with Ward members. It is my view that the City Council, or its officers are failing to act within the spirit of the Charter. In 2006, as a Parish Councillor for Scholes (Barwick in Elmet and Scholes) and PC David Thomson of Boston Spa PC had the privilege of assisting Leeds City Councils Head of Planning Martin Sellens in drafting the Charter prior to its adoption by your full council

The Charter states at Para 1.4

"Leeds City Council acknowledges that, where they exist in Leeds, local councils are the grass-roots level of local government. By working with them, and in particular through its own Area Committees, Leeds City Council aims to act in partnership with local communities, while balancing the needs of the wider community."

At Paragraph 1.7 the Charter speaks of active engagement with all parts of its community providing vision, identity and sense of belonging

The background to my issue is that in December 2018 I represented Scholes Community Forum's 748 members during a section 78 planning appeal against Leeds City Council's decision to refuse planning permission on a policy H3 "Safeguarded site" East of Scholes. Our community was pleased that the appeal was dismissed by the Inspector and permission refused primarily on grounds of Access.

As you will be aware the City Council have submitted a Site Allocations/Remittal plan for examination which will take place in September 2020. The Developer/ Owner of the aforementioned site, through their legal advisors, have challenged the submitted SAP and are seeking the release of all safeguarded sites. Specifically the East of Scholes site stating that the reason for refusal, namely access, has been addressed with officers and can no longer be substantiated. We have no knowledge neither has the Parish Council, and I believe our ward members. Clearly if the claim made by the Client of Walker Morris Solicitors is valid officers of the Planning Department have not respected the duty enshrined in the Charter and it is important that there is transparency on this issue. Factually the developer can reapply for planning permission if there was confidence in reasons for refusal at the previous appeal had been overcome, albeit that it would be a departure from the development plan,

The SAP /Remittal plan does state that reviewing policy H3 is outside the scope of the review furthermore correspondence I have had with The SAP examiner, through the programme officer, indicates that the promotion of Safeguarded sites will not form any part of the Examination process. We rely on that undertaking.

I have endeavoured to provide adequate information that will allow your committee to formalise the matter & seek the answers we require while simultaneously ensuring that the Council and its officers adhere to the good practise partnership undertakings agreed in "the Charter". Perhaps this could be an agenda item at your next meeting but you prefer me to make this request through a virtual representation at your open forum procedure please let me know

Kind Regards

George Hall

Subject: Slow Ways - great to promote for exercise and economy development in our area

Hi Linda, Norma, Alan, Sam, Ryan and Matthew

I'd like to draw your attention to the new walking routes network, Slow Ways. A new network set up by volunteers, who've documented over 7000 walking routes across the country between settlements. All the routes are encouraging people to walk from A to B avoiding busy roads; and instead following footpaths surrounded by greenery and tranquility. They are 'slow' rather than fast, and slow in how they help your mind calm its pace.

The idea behind them is to encourage walking, reduce use of cars and resultant emissions, and help individuals' physical and mental well-being. A knock-on benefit is that because the routes are between settlements with amenities, accommodation, transport links is that through promotion of the Slow Ways walking routes, a community can stimulate numerous benefits, including economic, as the walks will attract visitors.

The network has recently launched and individuals are being asked to review the routes.

Today I walked my first Slow Way, the one from Tadcaster to Garforth via Aberford, a fabulous, gorgeously green 9-mile route.

As you'll see on the website there are numerous Slow Ways from:

- Wetherby (8 routes <https://beta.slowways.org/Place/wetherby>)
- Harewood (6 routes <https://beta.slowways.org/Settlement/Harewood>)
- Bardsey (4 routes <https://beta.slowways.org/Settlement/Bardsey>)
- Barwick (5 routes <https://beta.slowways.org/Settlement/Barwick%20in%20Elmet>)

Many routes pass through other villages in the Wetherby and Harewood wards.

I am not connected to the Slow Ways team, I simply think it is a marvellous idea. In lockdown so many people got out walking, increased their appreciation of nature and its positive impact on their mental health, so I think the launch of this new walking route network is wonderful. Plus, I think the potential environmental benefits of increasing walking, increasing opportunity to use public transport on return leg, and reducing car use, with the knock on positive impact for climate emission reduction is so valuable. The idea of walking between settlements is so in line with the concept of active travel between neighbourhoods.

Slow Ways is seeking to encourage local town and parish councils to support, promote and build on this walking network within their communities.

<https://beta.slowways.org/Page/get-involved#councils>

Therefore, I wondered if I could please ask you to considering looking into this new walking network, and proactively encouraging all town and parish councils in your wards to support and promote them, encourage residents to walk them - and to link them into their economic development, public transport and health and well-being decisions and strategies.

I think there is also a wider and significant city benefit to promoting these walking routes (there are so so many across our city region) for Leeds City Council - by linking into their Connecting Leeds, Active Well-being, Climate Emergency, and Economic & Tourism Development strategies. Can I please ask you to promote Slow Ways to your relevant city councillors and officers. I'm happy to be a resident endorser and be involved in any discussions.

I truly believe Slow Ways is a wonderful concept; and one our community with 'all our two feet' should support and engage in!

Any questions, please ask, and I hope you too can recognise all the new potential positive benefits of Slow Ways.

Kind regards
Georgina Mills, Bramham resident

OUTER NORTH EAST COMMUNITY COMMITTEE

MONDAY, 22ND MARCH, 2021

PRESENT: Councillor N Harrington in the Chair

Councillors N Buckley, D Cohen, S Firth,
P Harrand, A Lamb, L Richards,
M Robinson and R. Stephenson

14 APPEALS AGAINST REFUSAL OF INSPECTION OF DOCUMENTS

There were no appeals against the refusal of the inspection of Documents.

15 EXEMPT INFORMATION - POSSIBLE EXCLUSION OF THE PRESS AND PUBLIC

There were no items identified where it was considered necessary to exclude the press or public from the meeting due to the confidential nature of the business to be considered.

16 LATE ITEMS

Members agreed to the submission of a late item of business in respect of correspondence received from a Harewood resident who was expressing concern about the Environmental Harm from Motorways (Minute No. 24 referred). Members were also informed that an additional Wellbeing Application had been received in respect of Agenda Item No. 12 (Outer North East Community Committee – Finance Report). Members agreed to the inclusion of this Supplementary Information (Minute No. 26 referred)

17 APOLOGIES FOR ABSENCE

There were no apologies for absence.

18 DECLARATION OF DISCLOSABLE PECUNIARY AND OTHER INTERESTS

There were no declarations of any disclosable pecuniary interests.

19 OPEN FORUM

The Governance Services Officer reported that no submissions had been received with respect to “Open Forum”

20 Minutes of the Previous Meeting

Draft minutes to be approved at the meeting
to be held on Date Not Specified

RESOLVED – That the minutes of the previous meeting held on 7th December 2020 were confirmed as a true and correct record.

21 Matters Arising from the Minutes

There were no issues raised under matters arising.

22 Funding for Pond Creation & Restoration for Great Crested Newt Conservation

The Conservation Officer, Communities & Environment submitted a report which sought to provide an update on new funding available for pond creation and restoration, for the purpose of the conservation of great crested newts through Natural England District Level Licensing (DLL) scheme.

Members were informed that great crested newts (GCN) had seen dramatic declines in their populations over the last 60 years despite being legally protected. The new 'District Level Licensing' scheme (DLL) better protects this species by using conservation payments from developers to create new ponds in locations that would benefit the species.

It was reported that the scheme would create a network of ponds providing habitat for GCN, helping to join up sometimes isolated populations and helping them to thrive.

Members noted that Natural England, in partnership with Yorkshire Wildlife Trust, would invest developer payments not only into creating or restoring new ponds but also maintaining and monitoring the ponds, for the long term (25 years).

Members were informed that Natural England had randomly sampled ponds throughout the Leeds district in 2018, using a technique called eDNA analysis which could detect the presence of GCN through water samples. This data, combined with existing biological records had enabled them to map Strategic Opportunity Areas for GCN conservation. These were the areas targeted for this funding subject to meeting the necessary criteria to be eligible.

Members sought clarity on how to identify potential pond sites

The Conservation Officer said, if you considered a particular area of land may be suitable for pond creation or restoration within the specified mapped areas (Details circulated separately) Yorkshire Wildlife Trust should be contacted in the first instance, who would assess suitability of the site info@ywt.org.uk. Natural England would give preference to sites that could support at least 2 ponds or more.

The criteria to consider before applying was as follows:

- Any site must sit within one of the Strategic Opportunity Areas (SOAs).

- The minimum and optimum size of each pond is 100m². The minimum depth at the centre of the pond is 1m.
- It must be within 500m of another existing pond.
- Ground conditions need to be such that the pond will hold water a minimum of one summer in every three (please note that ponds requiring liners are **not** normally funded).
- The location should be within 50m of suitable terrestrial habitat (taller grasses, scrub, woodland or hedgerows).
- If in a grazed landscape or where disturbance could occur any ponds would need to be fenced (this can be included in the funding) by a minimum 3m buffer zone.
- The pond must be in an area not likely to be polluted by runoff.
- Chosen locality should not be liable to flood or be at risk of suffering ingress by fish or excessive use by wildfowl.
- Any area chosen must not be contaminated by invasive non-native species (e.g. Himalayan Balsam or *Crassula helmsii*).
- Restorations ONLY – all ponds put forward must be in late successional stages (choked with vegetation), devoid of water or covered in a thick layer of anaerobic sediment.
- If successful, ponds will be monitored and maintained by Natural England for 25 years.

In offering comment Members suggested the East Leeds Country Park may also be a suitable location for this type of pond creation. It was also pointed out that the Alwoodley area overlapped with a number of North Yorkshire Parish Councils and would it be possible to circulate details to Parish Councils and major land owners in the area.

Members were informed that Lotherton Hall was already been considered as a possible location.

The Chair suggested that if she could be provided with the requested information, that information would in turn be forwarded on.

Members sought the definition of a pond, “when was a pond a pond”

Members were informed that a pond could be defined as a body of water, which could vary in size between 1 square meter and 2 hectares (equivalent in size to about 2.5 football pitches) and which holds water for four months of the year or more. Ponds are not connected to each other or to other water bodies – they are only fed by rainwater or groundwater.

The Chair thanked officers for their attendance and contributions commenting the presentation had been informative and useful.

RESOLVED –

- (i) That the contents of the report be noted

- (ii) That details of the funding opportunities for pond creation and restoration for Great Crested Newt Conservation be circulated Parish Councils and major land owners in the area

23 Outer North East Community Committee - Draft Connecting Leeds Transport Strategy - Consultation

The Director of City Development, submitted a report which brought to the attention of Members' details of the consultation on the draft Connecting Leeds Transport Strategy.

Addressing the report Finn Campbell, Team Leader (Forward Planning) and Paul Foster, Transport Planning Manager spoke in detail about the following:

- The Transport Strategy has the vision that Leeds is to be a city where you don't need a car;
- The objectives of the strategy are to: tackle climate change; deliver inclusive growth; and improve health;
- The 6 big moves identified to focus on the Transport Strategy are:
 - De-carbonising transport;
 - Creating healthier streets, spaces and communities;
 - Transform the City Centre
 - Enhance public transport
 - New mobility solutions
 - Deliver a mass transit network

Members noted the draft strategy sets out the proposed approach to transport policy for the whole city. Whilst the strategy was not spatially defined, policies and measures detailed in the document and subsequent action plans would cover the Outer North East Area.

Consultation on the Transport Strategy will be open until 11th April 2021. A copy of the Transport Strategy was appended to the submitted report and could also be found on the Leeds City Council web pages.

In the discussion that followed Members expressed the view that for residents living in urban areas (inside the ring road) the strategy may be acceptable, but for the outer areas, in particular the Outer North East Area, this strategy was not acceptable, this area had simply been ignored. The vision for the city was for a Mass Transit System, but the ONE area was being told to "make do with buses"

Members suggested that geographically, the outer north east area was one of the largest parts of the City. Bus travel was particularly difficult in the area, buses did not go to where they were required, travelling by bus from mid-day to 3.00pm was especially difficult, residents living in the area could not get to the major transports hubs and accessibility was a major issue. "We need to meet the needs of the people, not the geography"

In responding the Transport Planning Manager said the vision was a huge challenge, a viable transport system was required for the whole of Leeds, but it was accepted there would be differences in some of the outer areas. Members were informed that extending any mass transit system into the Outer North East area would be difficult, car usage in the area was high and providing a robust business case for funding such schemes was challenging, the most viable option for the ONE area was bus provision. The No.36 bus service (Leeds to Harrogate) was highlighted as a good example of buses operating in the outer areas.

In responding Members acknowledged the No.36 was a good service but this was only one route.

Members were informed that officers were working closely with bus providers to deliver mass transit, timescales and partners may be different but all were working to the same vision.

Commenting on the feedback received in respect of the ONE area, Members noted that only 68 people had responded to the draft consultation, 0.19% of the City Population, across the city only 3,500 responses had been received.

Members queried why the Leeds Transport Strategy was being brought forward at this time, suggesting that in a few weeks-time the election of a West Yorkshire Mayor was taking place and once elected the new Mayor could override Leeds Transport polices.

In responding the Transport Planning Manager said Leeds would still remain the Highway Authority. There was governance at West Yorkshire level, this strategy would set out the Leeds position.

In summing up the Chair said, the views of the Community Committee on the draft Leeds Transport Strategy were requested, those views had now been provided and officers had been left in no doubt that improved public transport connectivity/ infrastructure needs to be provided to the Outer North East area.

The Chair thanked officers for their attendance and contributions.

RESOLVED – To note the contents of the report.

24 Environmental Harm from Motorways

Members considered correspondence received from a Harewood resident who was expressing concern about the Environmental Harm from Motorways.

In the discussion that followed Members were of the view that further information was required and that an officer from the appropriate City Council directorate be requested to investigate the matter further and prepare a report for the next meeting of the Community Committee.

RESOLVED - That matter be referred to the Director of City Development with a request that a report be prepared and brought back to the next meeting of this Committee in June 2021.

25 Dates, Times and Venues of Community Committee Meetings 2021/2022

The City Solicitor submitted a report which sought the Community Committee's formal approval of a meeting schedule for the 2021/2022 Municipal year and to determine if there are any revisions to the current meeting and venue arrangements.

RESOLVED –

- (i) That the contents of the report be noted.
- (ii) That the proposed scheduled of meetings for 2021/22 be determined as follows:
 - Monday 7th June 2021 – 5.30pm
 - Monday 13th September 2021 – 5.30pm
 - Monday 6th December 2021 – 5.30pm
 - Monday 7th March 2022 – 5.30pm
- (iii) That the meeting scheduled for 7th June 2021 be held in the Civic Hall, Leeds, the remaining meetings to be held at various venues within the three wards

26 Outer North East Community Committee - Finance Report

The Head of Stronger Communities submitted a report which provided an update on the budget position for the Wellbeing Fund, Youth Activity Fund, Capital Budget, as well as the Community Infrastructure Levy Budget for 2020/21. The report also provided an update on organisations funded by the Community Committee and how their project delivery would be affected by the Coronavirus pandemic.

Members were provided with an update on projects that had been funded through the £10,000 set aside by this Committee from their available Wellbeing Budget 2020/21 (across all wards) to tackle the effects of the Coronavirus pandemic.

Members were also informed of the work that had been taking place through their local Volunteer Hubs, together with an update on the work of the wider Communities Team and what they had been doing to support some of the newer communities and communities of interest in the area.

The Localities Officer, presented the report and responded to Members comments and queries.

Detailed discussion ensued on the contents of the report together with the appendices which included:

- Available funding for the current financial year.
- Clarification around some of the projects seeking financial assistance.

RESOLVED –

- (i) To note the details Wellbeing Budget Position (Table No.1 referred)
- (ii) That the following Wellbeing Projects be determined as follows:

Project	Organisation	Amount Granted (£)
Purchase and Installation of a Communal Shed	Clifford Allotment Holders Association	£500
Allerton Primary C of E School Expansion Works	Leeds City Council	£10,000 (Capital £6,600 & Wellbeing £3,400)
Nature Reserves Footpath Repairs for Improved Public Access	The East Keswick Wildlife Trust	£2,500 (Taken from Environmental Pot)
Bins for Slaid Hill	Communities Team LCC	£460
Installation of Greenhouse (Additional Funding)	Aberford C of E Primary School	£266

- (iii) To note that since the last Consultative Forum on 7th December 2020, the following project had been considered and approved by DDN:

a) Arts Camp February Holiday Scheme

- (iv) To note that no projects had been declined since the last meeting
- (v) To note details of COVID 19 position (Table 2)

- (vi) To note the details of the new Central Government Ward Based Covid Fund (Table 3)
- (vii) To note the details of the Youth Activities Fund (YAF) position (Table 4)
- (viii) That the following Youth Activity Projects be determined as follows:

Project	Organisation	Amount Granted (£)
Scarcroft Cricket Club Junior Coaching Programme	Scarcroft Cricket Club	£7,536

- (ix) To note the activity within the Community Skips Budget (Table No.5 referred)
- (x) To note the details of the Capital Budget (Table No.6 referred)
- (xi) To note the details of the Community Infrastructure Levy Budget (Paragraph 37 referred)

27 Outer North East Community Committee - Update Report

The Head of Stronger Communities submitted a report which provided an update of the work which the Communities Team was engaged in, based on priorities identified by this Committee. The report also provided an opportunity for further questioning, or to request a more detailed report on a particular issue.

The report is also able to provide regular updates on some of the key activities between Community Committee meetings and functions delegated to Community Committees, Community Champions roles, community engagement, partnership and locality working.

RESOLVED – That the contents of the report be noted

28 Date and Time of Next Meeting

RESOLVED – To note that the next meeting will take place on Monday, 7th June March 2021 commencing at 5.30pm

29 Any Other Business

Members referred to a 'far-right' information session delivered at the Outer North East Town & Parish Council Forum.

Members noted that a YouGov poll conducted between the dates of 17-18 February 2021, found 69 per cent of respondents considered left-wing extremism to be a threat to the UK. Whilst 74 per cent worried about right-wing extremism. The poll indicated that the public expect to see both right-wing and left-wing extremism investigated equally.

It was the wish of the Members that the Chair write on behalf of the Community Committee to the Executive Board Member responsible for Communities to request that equal weight be given to all forms of extremism and that an information session be made available in the same way as you encouraged communities to access the far-right session.

RESOLVED – That the Chair write on behalf of the Community Committee to the Executive Board Member responsible for Communities to request that equal weight be given to all forms of extremism and that an information session be made available in the same way as you encouraged communities to access the far-right session.

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Report of: City Solicitor

Report to: Outer North East Community Committee

(Alwoodley, Harewood and Wetherby Wards)

Report author: John Grieve, Governance Services (Tel 0113 37 88662)

Date: 5th July 2021

For decision

Community Committee Appointments 2021/2022

Purpose of report

- 1 The purpose of this report is to note the appointment of Councillor Norma Harrington as Chair of the Community Committee for 2021/22 as agreed at the recent Annual Council Meeting, and also to invite the Committee to make appointments to those positions detailed in section 6 / appendix 1 of the report.

Main issues

Noting Appointment of Community Committee Chair for 2021/22

1. Members are invited to note the appointment of Councillor Norma Harrington as Chair of the Community Committee for 2021/22, as agreed at the recent Annual Meeting of Council.

Appointments to Outside Bodies including Cluster Partnerships, Housing Advisory Panels and Local Care Partnerships

2. Member Management Committee annually determines which Outside Bodies will be delegated to Community Committees for appointment. Attached at Appendix 1 is the current schedule of organisations as delegated to the Community Committee.
3. Most recently, Member Management Committee agreed in 2019 that appointments to Local Care Partnerships be delegated to Community Committees for determination.

Appointments to Community Committee ‘Champions’

4. The Constitution requires that Community Committees appoint Member ‘Champions’ in several designated areas. Currently, these areas are: ‘Environment & Community Safety’; ‘Children’s Services’; ‘Employment, Skills & Welfare’; and ‘Health, Wellbeing & Adult Social Care’.

Appointment to Corporate Parenting Board

5. In recent years Community Committees have been used as the appropriate body by which local Elected Member representatives are appointed to the Corporate Parenting Board.

Schedule of Appointments

6. The Committee is invited to review the details in the table below together with the accompanying information which follows / is appended, and determine appoints for the 2021/22 municipal year:

Organisation / Outside Body	No. of Places	Current Appointee(s)
Outside bodies...N/A		
Children’s Services Cluster Partnership Representatives	Alwoodley (ARM) EPOS (Elmet partnership of schools and services)	Councillor D Cohen Councillor A Lamb (Wetherby) Councillor R Stephenson (Harewood)
Local Housing Advisory Panels...	1 x Alwoodley 1 x Harewood 1 x Wetherby	Councillor N Buckley Councillor S Firth Councillor L Richards
Local Care Partnerships...	1 Wetherby LCP	Councillor N Harrington
Community Care Champions...	2	Councillor D Cohen Councillor R Stephenson
Corporate Parenting Board...	1	Councillor R Stephenson
Aberford Almshouses Trust 4 year appointment (Review 2025)	1x Harewood	Councillor R Stephenson

Options

Outside Bodies

7. The Community Committee is invited to determine the appointments to those Outside Bodies as detailed within the table at section 6 / the appendices. The Council's Appointments to Outside Bodies Procedure Rules can be made available to Members upon request, however, a summary of the rules can be found at sections 8-14:
8. The Community Committee should first consider whether it is appropriate for an appointment to be of a specific office holder¹ either by reference to the constitution of the outside body concerned (if available), or in the light of any other circumstances as determined by the Community Committee. Such appointments would then be offered on this basis.
9. Nominations will then be sought for the remaining places, having regard to trying to secure an overall allocation of places which reflects the proportion of Members from each Political Group on the Community Committee as a whole.
10. All appointments are subject to annual change unless otherwise stated within the constitution of the external organisation, which will therefore be reflected on the table at Appendix 1. Each appointment (including in-year replacements) runs for the municipal year, ending at the next Annual Council Meeting.
11. Elected Members will fill all available appointments but it is recognised that Political Groups may not wish to take up vacancies which are made available to them. In such circumstances, vacancies will be notified to the Community Committee and agreement sought as to whether the vacancy will be filled.
12. A vacancy occurring during the municipal year will normally be referred to the Community Committee for an appointment to be made, having regard to the principles described above.
13. Community Committees may review the list of organisations to which they are asked to make appointments at any time and make recommendations to Member Management Committee.
14. Please note, any appointments to those Outside Bodies detailed in the appendices / section 6 which are made by the Committee at today's meeting are subject to Member Management Committee approving at its first meeting of the municipal year, that arrangements for such appointments remain unchanged and that they continue to be made by this Community Committee.

Local Housing Advisory Panels

15, Ward Members play an important role in helping HAPs undertake their activity; sharing wider Community Committee priorities, giving updates about key pieces of work or projects, helping HAPs establish their priorities and by sharing local knowledge about community or environmental issues. Council nominations also help HAPs consider every opportunity to join HAP funding resources with local Community Committee or other funding sources for the benefit of communities.

¹ For example it may be considered necessary or otherwise appropriate to appoint a specific Ward Member

During 2021/22 HAPs continue to focus their interest and resources on supporting local community projects and activities in response to COVID-19, along with contributing to wider Best Council Plan priorities.

The Outer North East Community in their 2021/22 round of nominations, is therefore requested to:

- a. Nominate up to 1 Ward Member per Ward within the Alwoodley, Harewood and Wetherby HAP area
- b. To undertake the above on the basis that all nominations are for full members, with HAP voting rights.
- c. Take into account the number of Council homes in each Ward. For Wards with relatively few Council homes, nominations are sought on an optional basis (see Appendix 2)

Local Care Partnerships

16. Local Care Partnerships (LCPs) bring health and care providers together with other partners and local communities to improve people's experience of care to be more personalised and joined up. The second purpose and to tackle the health inequalities that exist both within local communities and across Leeds. LCPS are aligned to Primary Care Network boundaries; NHS funded collaborations of GP practices working together locally to share resources and extend their offer. Further information on Local Care Partnerships and their current priorities can be found on their website <http://inspiringchangeleeds.org/local-care-partnerships/>

From July 2019 forwards Community Committee meetings agreed individual arrangements for representation from Members at Local Care Partnership meetings. Members raised that representation on LCPs could helpfully be aligned with the existing Community Committee Health Champion role for some committees, as well as consider how wider elected members were included. Community Committees recognised there were already good relationships in place between some Members and individual GPs but that the picture varied significantly from GP practice to GP practice.

In 2019 a number of LCPs were newly formed and others yet to come together. Proposals were put forward on a 'best fit' approach to membership, mapping the geography of LCPs to Community Committee boundaries. Appendix 3 captures this best fit.

All LCPs are now in place and meet on a regular (usually monthly) basis. During COVID these meetings have been virtual which has resulted in a greater breadth of partners being able to attend and contribute regularly. This includes participation by Members. LCPs have played a vital role in the local coordination of the COVID response. As we emerge from COVID it is likely that most LCP meetings will remain virtual with quarterly in person meetings to facilitate networking and strengthen relationships.

Members are an integral part of Local Care Partnerships and we are requesting that the links between Local Care Partnerships and Community Committees are retained and strengthened. Community Committees are therefore requested to nominate members to the LCPs aligned to their Committee.

Community Committee 'Champions'

17. The Community Committee Champions role aims to provide a local “lead” perspective and further facilitate local democratic accountability; particularly in conjunction with the relevant Executive Member. It is formally defined as covering the following areas:
- To provide local leadership and champion the agenda at the Community Committee.
 - To represent the Community Committee at relevant meetings, forums and local partnerships.
 - To build links with key services and partners.
 - To provide a link between the Community Committee and the Executive Member to ensure local needs are represented, issues are highlighted, best practice is shared and to facilitate local solutions to any issues.
 - To maintain an overview of local performance.
 - To consult with the Community Committee and represent local views as part of the development and review of policy.
18. As set out in the Constitution, the Community Committee is invited to appoint to the Community Lead Member roles detailed in section 6.
19. Given that these roles may need to be tailored to best reflect specific local needs and circumstances, Community Committees may wish to consider splitting 2 of the roles namely:
- Environment & Community Safety – with one Member focusing on the environment agenda and another on community safety.
 - Health, Wellbeing and Adult Social Care – with one Member covering the public health and wellbeing agenda and another focusing upon adult social care.

Corporate Parenting Board

21. Under the Children’s Act 1989, all local Councillors are corporate parents, this means they have responsibilities relating to the quality of services for those children who have been taken into care by the local authority (children looked after).
22. Executive Board has previously agreed a clearer framework for the corporate parenting role in Leeds. This included establishing a core group of councillors with a special interest in leading the work on Corporate Parenting - the 'Corporate Parenting Board'. This core group includes representation from each of the 10 Community Committees and takes particular responsibilities relating to influencing, performance monitoring, and governance of those issues and outcomes that affect looked after children.
23. In February 2015, Executive Board approved a report that proposed a number of developments to enhance the Corporate Parenting Board, including a better link to the 'Care Promise' for looked after children and more regular involvement from senior leaders and partners both within and outside of the Council. The Board considers information including fostering services, residential care, looked after children's educational attainment and their voice and influence across the city. Representatives are asked to link back to local looked after children's issues through their Community Committee and champion the importance of effectively supporting those children. This is an important role within the overall framework of support and accountability for

looked after children's services. The March 2015 Ofsted report for Leeds highlighted the positive benefits and impact of the Board's work.

24. The Community Committee is asked to appoint one representative to the Corporate Parenting Board for the duration of the 2020/21 municipal year. The Committee may consider it appropriate to combine the role with that of the Committee's Children's Services 'Champion'.
25. It should be noted that membership of the Corporate Parenting Board is encouraged for any Elected Members with a particular interest in the outcomes of looked after children, therefore whilst each Community Committee is asked to appoint one Member (to ensure an even geographic spread), it is possible for additional Members to participate. Therefore, additional Members with a particular interest are advised to approach the Chair of the Corporate Parenting Board, or make the relevant officers aware.

Children's Services Cluster Partnerships

26. Clusters are local partnerships that include, amongst others: the Children's Social Work Service, schools, governors, Police, Leeds City Council youth service, Youth Offending Service, Children's Centres, Housing services, third sector, health, local elected members and a senior representative from children's services. Local clusters are key to the Children & Families Trust Board partnership and delivery arrangements.
27. They aim to:
 - enable local settings and services to work together effectively to improve outcomes for children, young people and their families;
 - build capacity to improve the delivery of preventative and targeted services to meet local needs;
 - create the conditions for integrated partnership working at locality level;
 - promote the Children & Young People's Plan and the ambition of a child friendly city across the locality.
28. A "well-coordinated locality and cluster approach results in early identification and extensive work with families according to need." (Ofsted report, March 2015).
29. Clusters began life as extended services for schools and have grown to engage a wide range of partners who provide early help and early intervention and prevention. In April 2011, the Children & Families Trust Board and Schools Forum agreed the adoption of a minimum standard for the terms of reference across the cluster partnerships, which included elected members as standing members of the governance group for each partnership.
30. Elected Members also sit alongside a senior leader (Local Authority Partner) from the Children's Services directorate to be part of the Council's representation on each cluster partnership.
31. In June 2013 Member Management Committee delegated the nomination of Elected Member representatives to local Children's Services Cluster partnerships to Community Committees. This was with the aim of establishing a clear formal link between those Committees and Clusters. It was also with the intention of building closer working arrangements to better support the needs children and families across the city.

Corporate considerations

d. Consultation and engagement

This report facilitates the necessary consultation and engagement with Community Committee Members in respect of appointments to the designated positions and Outside Bodies. Given that the Community Committee is the relevant appointing body, there is no requirement to undertake a public consultation exercise on such matters.

e. Equality and diversity / cohesion and integration

Both the Community Committee Champion roles and the Corporate Parenting role aim to champion, address and monitor issues arising in their respective fields, whilst also providing clear links with the relevant Executive Member, Council officers and partner agencies. As such, these roles would also look to address any equality, diversity, cohesion or integration issues arising in their specific areas.

Also, Council representation on Outside Bodies and Children's Services Cluster Partnerships will enable those appointed Members to act as a conduit in terms of promoting the Council's policies and priorities. As such, this would potentially include matters relating to equality, diversity, cohesion or integration.

f. Council policies and city priorities

Council representation on, and engagement with those Outside Bodies, partnerships and organisations to which the Community Committee has authority to appoint, is in line with the Council's Policies and the Best Council Plan's 'Best City Priorities'.

g. Legal implications, access to information and call in

In line with the Council's Executive and Decision Making Procedure Rules, the power to Call In decisions does not extend to those decisions taken by Community Committees.

If a Councillor is nominated to an Outside Body by the Council then that Councillor receives full indemnity from the Council. For example should someone attempt to take action against a Councillor personally in their role as a Council appointed trustee/director of an Outside Body; then the Council would cover the cost of defending the action against that Councillor, and if the action were successful the Council would cover any compensation which the Councillor had to pay. The only exception to this is for "fraud, or other deliberate wrongdoing or recklessness". The indemnity applies to a company, trust, or charity and whether a Councillor is nominated as a director or trustee. If a Member has not been nominated by the Council, then the indemnity will not apply, and the Member should check that the trust, company etc. has got appropriate insurance cover for its trustees/directors.

h. Risk management

In not appointing to those Outside Bodies listed within the report, there is a risk that the Council's designated representation on such organisations would not be fulfilled.

Conclusion

32. The Community Committee is asked to consider and determine the appointments to those designated Outside Bodies, partnerships and organisations as detailed within the report and appendix.

Recommendations

33. The Community Committee is asked to consider and confirm appointments to those positions detailed in section 6 / the appendices, having regard to the Appointments to Outside Bodies Procedure Rules, as summarised in this report;
34. The Committee is also invited to note the appointment of Councillor Norma Harrington as Chair of the Community Committee for the duration of 2021/22, as agreed at the recent Annual Meeting of Council.

Background information

- None

Outside Body	Charity /Trust	No of Places	Review Date	No of places to review	Current appointees	Clr Y/N	Review Period
Aberford Almshouses Trust	Yes	1	Jul-2025		Councillor R Stephenson	Y	4 years
Ancient Parish Of Barwick In Elmet Trust	Yes	1	Jun-2023		Dr Stella Walsh	N	4 years
Local Housing Advisory Panel(s) <i>- Dedicated report on the Member appointment to these bodies can be found elsewhere on the agenda</i>							
		4		2		4	
Number of places	2						
Places held pending review	0						
Places currently filled beyond July 14	2						
Number of places to fill	0						
Number of Members in the Committee Area	9				Percentage of Members on the Committee		Notional Places Allocated
Labour	0				0		0
Liberal Democrat	0				0		0
Conservative	9				100		4
<i>Other to list</i>							
Total	9						4

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Housing Advisory Panel	LCC Homes	Ward	LCC Homes
Inner East	6973	Burmantofts & Richmond Hill	4342
		Gipton & Harehills	2631
Inner North East	2978	Chapel Allerton	1893
		Moortown	484
		Roundhay	601
Inner North West	3671	Headingley & Hyde Park	490
		Little London & Woodhouse	1882
		Weetwood	1299
Inner South	6305	Beeston & Holbeck	2404
		Hunslet & Riverside	1791
		Middleton Park	2110
Inner West	8006	Armley	2662
		Bramley & Stanningley	2926
		Kirkstall	2418
Outer East	4306	Killingbeck & Seacroft	4306
Outer North East	2315	Alwoodley	1096
		Harewood	372
		Wetherby	847
Outer North West	3586	Adel & Wharfedale	631
		Guiseley & Rawdon	698
		Horsforth	877
		Otley & Yeadon	1380
Outer South	4140	Ardley & Robin Hood	875
		Morley North	922
		Morley South	1087
		Rothwell	1256
Outer South East	5369	Crossgates & Whinmoor	1844
		Garforth & Swillington	868
		Kippax & Methley	1122
		Temple Newsam	1535
Outer West	4955	Calverley & Farsley	715
		Farnley & Wortley	2512
		Pudsey	1728

(2020/21 Year End)

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Councillor Alignment to LCP areas

LCP		Suggested Community Committee Member Appointment
Seacroft, Cross Gates and York Road	Seacroft	Inner East
	York Road	Inner East and Outer East (Halton Moor and Cross Gates)
	Cross Gates	Outer East
LS25/26	Garforth/Kippax/Rothwell	Outer East
		Outer South
Central	Central	Inner North East
HATCH (Chapelton, Harehills, Richmond Hill & Burmantofts)	Chapelton	Inner North East
	Harehills, Richmond Hill and Burmantofts	Inner East
Wetherby	Wetherby	Outer North East
Holt Park and Woodsley		Inner North West
Leeds Student Medical Practice		Inner North West
Aireborough & Aire Valley	Otley and Yeadon	Outer North West
Middleton & Beeston		Inner South
Morley	Morley	Outer South
Armley	Armley	Inner West
	Bramley, Wortley & Middleton	Inner West and Outer West
West Leeds	Pudsey and Bramley	Outer West

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Report of: City Solicitor

Report to: Outer North East Community Committee

(Alwoodley, Harewood and Wetherby Wards)

Report author: John Grieve, Governance Services (Tel (0113 37 88662))

Date: 5th July 2021

For decision

Appointment of Co-optees to Community Committees

Purpose of report

1. This report invites Members to give consideration to appointing co-optees to the Community Committee for the duration of the 2021/2022 municipal year.

Main issues

2. In considering this issue, the committee is invited to have regard to the following rules associated with Community Committee co-optees:
3. Article 10 of the Constitution states that by resolution Community Committees may appoint or remove non-voting Co-opted Members who may participate in the business of the Community Committee.
4. The relevant Community Committee Procedure Rules state that:
5. Co-opted members may participate in the debate in the same way as Elected Members, (but will be non-voting members of the Committee).
6. No co-opted member shall be appointed for a period beyond the next Annual Meeting of the Council.
7. With regard to participation on financial matters, in line with Section 102(3) of the Local Government Act 1972, the procedure rules state that, 'Co-optees will not ...participate in

(the) business of the committee which regulates or controls the finance of the area'. This would preclude co-optees participating on matters such as Wellbeing funding applications for example.

Options

8. Members are invited to give consideration to the possible appointment of co-opted members of the Community Committee for the duration of the 2021/22 municipal year:

9.

Corporate considerations

a. Consultation and engagement

This report provides Community Committee Members with the opportunity to formally consider the possible appointment of non-voting co-optees to the Committee for the remainder of the municipal year.

The provision of co-opted representatives on Community Committees enables representatives of the local community to engage in the Committee's decision making processes.

b. Equality and diversity / cohesion and integration

In considering the appointment of co-optees, Members may wish to give consideration to ensuring that any co-options are representative of the neighbourhoods that the Community Committee covers.

c. Council policies and city priorities

Co-opted representation on Community Committees, which enables representatives of the local community to engage in the decision making process is in line with the Council's Policies and City Priorities.

d. Legal implications, access to information and call in

In line with the Council's Executive and Decision Making Procedure Rules, the power to Call In a decision does not extend to those taken by Community Committees.

Conclusion

10. Given the provisions within the Constitution regarding the appointment of co-opted representatives to Community Committees, the Community Committee is invited to determine the appointment of non-voting co-optees for the duration of the 2021/22 municipal year.

Recommendations

11. The Community Committee is requested to give consideration to the appointment of non-voting co-optees' onto the Community Committee, for the duration of the 2021/22 municipal year, in order to support the work of the Committee.

Background information

- **Not Applicable**

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Report of: Head of Locality Partnerships

Report to: Outer North East Community Committee
(Alwoodley, Harewood and Wetherby)

Report author: Preet Kundhi – 0113 535 1239

Date: 5 July 2021

For consideration

Outer North East Community Committee – Update Report

Purpose of report

1. To bring to members' attention an update of the work which the Communities Team is engaged in, based on priorities identified by the Community Committee. It also provides opportunities for further questioning, or to request a more detailed report on a particular issue.
2. This report provides regular updates on some of the key activities between Community Committee meetings and functions delegated to Community Committees, Community Champions roles, community engagement, partnership and locality working.
3. The report seeks to make nominations to each of the Outer North East Community Committee Sub Groups for 2021/22.

Main issues

4. Members will have considered Appointments to Outside Bodies and Community Champions elsewhere on the Community Committee agenda. Members are now asked to make nominations to each of the Outer North East Community Committee Sub Groups for 2021/22.

Sub Group	Number of places	Current appointees	Community Committee Champion
Environmental Sub Group	3 = 1 place for each ward	Cllr Sam Firth Cllr Neil Buckley Cllr Linda Richards	Cllr Linda Richards

5. The above table presents the representatives for each of the Outer North East Community Committee Sub Groups and the nominated chair for the sub group.

Updates by theme

Environment & Community Safety

6. The next Environmental Sub Group meeting will be taking place later on in July, following the appointments to the group.

Children and Families

7. At the start of the year consultation began with young people, to capture their views on how they would like the Youth Activity Funding spent in their area. A separate report outlining the results, will be presented to the Outer North East Community Committee.

Health, Wellbeing & Adult Social Care

Community Volunteer Hubs

8. Both Moor Allerton Elderly Care (MAECare) and Wetherby In Support of the Elderly (WiSE) continue to offer support to those vulnerable residents in Outer North East Leeds as part of the city's ongoing response to the Covid-19 pandemic.

Wetherby In Support of the Elderly

9. WISE continues to act as the operational hub for the Harewood and Wetherby wards. The organisation have recently had a conversation with Voluntary Action Leeds as to how this may look post-June. Subject to negotiation and conversations internally and with partners, that WISE would be happy to consider continuing to support vulnerable people around the pandemic through the summer. Although, at present, it is unclear how this will actually look in reality.
10. In addition WISE continues to work towards restarting their core services. Their advice and information scheme continues to be operational and they are now actively looking to recommence the café, transport scheme and activities as soon as possible in a safe Covid compliant way.

Ward Business

11. Since the last Community Committee on 22 March 2021, ward member meetings are now taking place on a regular basis via Zoom. Services attending those meetings are; Cleaner Neighbourhood Team, Parks & Countryside; Traffic & Highways Maintenance, Housing and the Anti-Social Behaviour Team.
12. The first Town and Parish Council Forum of the municipal year will be taking place on 29 July 2021. Updates will be provided by the Neighbourhood Policing Team and the Cleaner Neighbourhood Team.

Community Engagement: Social Media

13. **Appendix 1**, provides information on posts and details recent social media activity for the Outer North East Community Committee Facebook page.

Updates from Key Services

Cleaner Neighbourhoods Team

14. There is a new Team Leader looking after the wards that make up the Outer North East area.
15. There have been issues with overflowing bins. This is due to the increased outdoor activity taking place in the rural areas, especially with the good weather that has taken place recently. This has then led to an increase in the litter bins needing to be more frequent emptied. With limited staff, this has presented a challenge.
16. One of the priorities for the new Team Leader is to have a sweeping schedule in place. The team have recognised that the impact of the pandemic has meant that some of the major roads have not been swept. The A58 has now been swept. The team removed 38 tonnes of silt. The service is working on the other main roads in the Outer North East ward and will be sweeping all the village roads too.
17. The team has also been working with local volunteers in regards to collecting litter bags once they are full. The team have given the service's contact number to volunteers, so volunteers are able to contact the team direct, rather than going through the councillors.
18. Staff have started to return back from shielding and the service is beginning to pick up and action more jobs, much more speedily. The situation with staffing should improve quite considerably once all restrictions have been lifted.
19. A number of historical litter bins which were funded by the Outer North Community Committee in the last financial year, have now been installed.

20. A number of well used but broken bins in the Alwoodley ward have been replaced with new black bins.

Public Health

Covid-19 Information-General Briefing

21. As Leeds moves towards the cessation of government lockdown regulations in a steady and staged manner it is still important that local residents adhere to government advice and regulations.

22. What you can and cannot do during the national lockdown.

- <https://www.gov.uk/guidance/national-lockdown-stay-at-home#summary-what-you-can-and-cannot-do-during-the-national-lockdown>

Vaccinations in Leeds.

23. When local residents are called for their vaccination it is extremely important they attend to help reduce infection rates within Leeds so we can return to a normal life as soon as possible.

24. If any local community members have any fears or anxiety about receiving the vaccination they can talk to their local doctor, health professional, LCC Public Health officer or visit these approved information site.

- Coronavirus (COVID-19) vaccine - NHS (www.nhs.uk)
- <https://www.leedscg.nhs.uk/health/coronavirus/covid-19-vaccine/>

Men's Health Groups Set to Continue after Lock Down

25. Due to the ongoing success and general popularity of a variety of local men's health groups in the area they are set to continue after lockdown and offer a full menu of services, support and friendship groups. As well as contributing to aiding local men to recover and become, healthier and more resilient they can also help men to;

- Access a free loan I-pad and associated training to become more digitally literate. This in turn also opens up a world of on line support groups, exercise classes, cookery lessons, basic D.I.Y and an opportunity to talk openly and confidentially about their problems and issues and how these might be solved.
- Access to financial inclusion services to help manage debt and money worries.
- Access to free smoking cessation and weight management services either within a group scenario or an intensive personal support option.

26. For more information please contact:

- Ian Pepper ian.pepper@barca-leeds.org
- Joe Kemp joek@touchstonesupport.org.uk
- Russ Giles russ.giles@nhs.net

Men's Health Unlocked-Activities across the City.

27. To find out more about 'What's On' for Men please visit;

- o <https://datawrapper.dwcdn.net/M7mhQ/8/>

Leeds Anti-Social Behavioural Team

28. The LASBT East Team continues to work largely from home and utilises our risk assessments to enable visits, letter drops, door knock, noise seizures, serving papers, as required. A return to a mixture of home working and office based work is expected from late June onwards.

29. The East Team currently have 17 active cases in the area, with 12 in the Alwoodley ward and 5 in the Wetherby ward.

30. The vast majority are issues between neighbours related to noise initially, that have escalated. There are no other trends and no emerging issues at this time.

31. There are specific locational hotspots and the cases are well scattered in terms of street addresses.

Housing

32. In the last Outer North East Housing Advisory Panel meeting back in March 2021, the panel approved all the bids resulting in an over spend on the 20/21 year budget of just over £4,300.

33. This was a positive outcome as there were concerns that there would be a big underspend in the run up to the end of that financial year. The projects were for – Durrant Close parking signs, Moss Syke Planters, Lingfield Bin Store, Bondgate and Spring Gardens Parking, Youth Work Cookery project and funding towards Boston Spa Tree planting.

Breakdown of spend for 20/21 by Ward

Budget by Ward Area	Number of Projects Submitted	Number of Projects Approved	Amount Committed by Panel	% committed
Alwoodley	6	4	£11,844.86	32.33%
Wetherby	3	2	£535.00	1.46%
Harewood	3	3	£10,416.52	28.43%
MultipleONE	1	1	£300.00	0.82%
AllONE	3	3	£17,850.46	48.72%
Total	16	13	£40,946.84	111.75%

34. In the June meeting, the panel were informed that the budget for 2021/2022 was £22,878.83
35. The panel had two bids tabled, which were for planters at Alderton Heights and bollards at Alderton Heights. The bid for bollards was not approved. As the panel pointed out it was not a project in line with the ethos of HAP funding. In that it was not improving the environment as this was a replacement of bollards. It appears that Housing are increasingly using HAP funding to cover their budget shortfall. The bid for the planters was approved at a value of £780.
36. Outside of HAP projects, the Tenant Engagement Officer is currently assisting Thorne Parish Council in arranging for Continental Landscapes to allow wild flowers and reduced mowing in certain areas.

Community Hubs & Libraries

37. The community hubs and library sites in the Outer North East Community Committee area are adapted and are fully Covid safe. This has enabled the service to continue to provide a key service to our communities. The staff are doing a combination of face to face work and working from home to support the service.
38. The service is working on our road map towards reopening the services fully in a safe way for staff and customers alike. The current working model is below:-

Customer Services Face to Face

- Booking telephone appointments
- Booking PC slots using Netloan and using self Service PC's
- Collecting LWSS vouchers
- Providing proofs for LWSS
- Requesting Trussell Trust e-vouchers
- Posting out of Council Tax bills
- Temporary parking permits
- Raising repairs
- To drop off documents
- To purchase radar keys
- Tenancy Termination Notices

Library/PC Usage

39. The service is currently offering the browsing model across Leeds, which means the community are welcome to come in and choose their own library books. Alternatively, customers can reserve a book and collect from their local library, if they feel more comfortable with this. This is done via the library enquiries on 0113 3785005.
40. The 'Selection Bags' are now available and have been popular with the customers. These can be ordered either face to face or over the telephone via library enquiries on 0113 3785005. The bags will have a selection of 6 books for adults or children ranging from crime, romance, key stages, picture books etc.
41. The public access PCs are open and bookable with full use of the multi-function printers and scanners, some sites also offer table top scanners. These are 45 minute sessions (which can be extended if needed).

42. The service is currently upgrading the self-service public access PCs across the city, this will enable faster more efficient access for customers.
43. The One Stop Services are currently being offered from Wetherby Library and will continue to do so

Breeze Pass Annual Membership Summary

The Vision:

44. The vision for Breeze Membership is to give all children and young people in Leeds access to a wide range of rich and diverse cultural and sporting activities through a range of free, discounted and VIP access to services, to make Leeds the best city for young people to grow up in.

The Aims:

45. Providing opportunity for all children and young people to access quality provision by working with cultural, sporting and commercial leisure sectors in Leeds to offer discounted or free access to services and activities with a Breeze Leeds membership.
46. Removing barriers for those most vulnerable and in need, to ensure all young people can access Breeze membership benefits in an inclusive and equitable way.
47. Offering engaging, accessible and easy to use communication channels with information about membership benefits, discounts, Breeze events as well as other services from partners across the city.
48. Ensuring young people are consulted with and at the heart of what we do, offering them the opportunity to shape and develop the cultural and sporting offer in Leeds.

The Strategy:

49. To introduce a paid annual membership to Breeze, to add value and credibility to the scheme.
50. To offer a free membership to children on free school meals.
51. Re-brand the membership to position it as a new product but maintain links with the quality recognition of the events and services provided by Breeze.
52. To engage with council services and the commercial sector to secure discounts (annual and seasonal) or exclusive VIP offers (early bird ticketing, VIP packages) in areas of:
 - Family and young people leisure venues
 - Visitor attractions and museums
 - Leisure centres and sporting facilities
 - Cinemas and theatres

- Play Centres
 - Holiday events and activities
 - Sporting events (Leeds United and Leeds Rhinos)
 - Concerts and festivals
 - Shops
 - Food venues
53. Redevelop the website to support the new brand and its offer and sign up, to ensure it is engaging and attractive to the target audience.
54. Develop an app to support the membership along with push notifications of new offers and promotions.
55. Devise a successful 'launch' marketing campaign through schools, digital platforms and through cultural and sporting venues.
56. Develop a full communication strategy to continually support the services provided by the membership to be focused on social media and digital communications.
57. To establish a young people's project team to be able to continually consult and support development of Breeze and all its services.
58. Appendix 2 shows imagery from the new branding. This is being sent out to companies to try and engage them to become Pass Partners.

Youth Service

Outer North East (combined)

59. The team were successful in a recent funding application to the Housing Advisory Panel which has resulted in the delivery of outdoor cooking projects on a weekly basis. The team have commenced this in the Wetherby Ward with Harwood and Alwoodley due to commence in the coming weeks.

Harewood

60. The team are in discussions with respect to accessing St Peters' Church with the intention of re-opening our centre based provision in Thorner.

61. The team previously engaged a group with respect to cannabis use in the Barwick area. This has now subsided and the team have not received any further calls for service.

62. The team continue to take the mobile youth service van to the area (parking in the village hall car park)

Wetherby

63. The team have now completed lettings for both Barleyfields Community Centre and Boston Spa Children's Centre with respect to the team's centre based youth

provision. Until a time when these lettings are confirmed/opened the team continue their detached youth work delivery.

64. The HAP funded cooking project is proving extremely successful and is engaging various groups of young people.

65. The team continue to link with local PCSO's following recent incident re older male attending provision with a knife.

Alwoodley

66. Detached youth work continues, a key focus at present is drug use (and running) from local young people.

67. The team are now using Moortown Methodist Church and engaging young people via our centre based provision.

68. Mobile van is taken to the area on a weekly basis.

69. Due to pandemic the team are yet to return to lunchtime provision at Allerton High

70. The team are currently waiting for a start date for Lingfield Community Centre.

Corporate Considerations

Consultation and Engagement

1. The Community Committee has, where applicable, been consulted on information detailed within the report.

Equality and Diversity/Cohesion and Integration

2. All work that the Communities Team are involved in is assessed in relation to Equality, Diversity, Cohesion and Integration. In addition, the Communities Team ensures that the wellbeing process for funding of projects complies with all relevant policies and legislation.

Council Polices and City Priorities

3. Projects that the Communities Team are involved in are assessed to ensure that they are in line with Council and City priorities as set out in the following documents:
 1. Vision for Leeds 2011 – 30
 2. Best City Plan
 3. Health and Wellbeing City Priorities Plan
 4. Children and Young People's Plan
 5. Safer and Stronger Communities Plan
 6. Leeds Inclusive Growth Strategy

Resources and Value for Money

4. Aligning the distribution of community wellbeing funding to local priorities will help to ensure that the maximum benefit can be provided.

Legal Implications, Access to Information and Call In

5. There are no legal implications or access to information issues. This report is not subject to call in.

Risk Management

6. Risk implications and mitigation are considered on all projects and wellbeing applications. Projects are assessed to ensure that applicants are able to deliver the intended benefits.

Conclusions

7. The report provides up to date information on key areas of work for the Community Committee.

Recommendations

8. The Community Committee is asked to note the content of the report and comment as appropriate.

Background documents¹

9. None.

¹ The background documents listed in this section are available for inspection on request for a period of four years following the date of the relevant meeting Accordingly this list does not include documents containing exempt or confidential information, or any published works Requests to inspect any background documents should be submitted to the report author.



Outer North East Community Committee & COVID-19 Groups

Appendix 1

FACEBOOK highlights

23 March 2021 – 11 June 2021

Outer North East Community Committee

Since 23 March 2021 the Outer North East Community Committee Facebook page has gained: **45 new page 'likes'** (and currently has) **565 followers**.

There are two things to note in general:

- 'reach' is the number of people the post was delivered to
- 'engagement' is the number of reactions, comments or shares

Engagement tends to be a better way of gauging if people are interested and have read the posts because they wouldn't have interacted with it otherwise. For example, a post might reach 1,000 people but if they all scroll past and don't read it, the engagement is 0 and it hasn't been an effective way for the Community Committee to communicate.

Having said that, all posts can be read without any further interaction!!

The most popular post since the 23 March 2021, the posting regarding Covid Infection Rates and Vaccinations:

- has been shared, commented on or liked 22 times
- has reached a total of 1,512 people

The following below are screenshots of the most popular three posts since the 23 March 2021. Alongside it are the figures for how many people were 'reached' and how many people 'engaged' with the post.

1st Place – Covid Infection Rates and Vaccinations

1,512 people had this post delivered to them and it had **89** post clicks, with **22** reactions, comments and shares.

Leeds City Council Outer North East Community Committee •••
1 April · 🌐

Every Leeds resident makes a difference to Covid infection rates in our city. When you continue to follow the government guidance, meet fewer people outdoors and stay local, you help to keep everyone safe.

There is a lot to look forward to, as we move ahead on the government roadmap towards fewer restrictions, but we need to be cautious and keep infection rates low.

We're making real progress in Leeds, but our Covid rate is now 119 per 100,000 (up 21% in the last week), and ... [See more](#)

Visit the COVID-19 Information Centre for vaccine resources.
[Get Vaccine Info](#)

1,512 People reached **111** Engagements Boost Unavailable

Performance for your post

1,512 People Reached

22 Likes, Comments & Shares ⓘ

6 Likes	1 On Post	5 On Shares
5 Comments	0 On Post	5 On Shares
11 Shares	6 On Post	5 On Shares

89 Post Clicks

0 Photo views	0 Link clicks ⓘ	89 Other Clicks ⓘ
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NEGATIVE FEEDBACK

2nd Place – COVID-19 Vaccine Question time

1,150 people had this post delivered, with 78 post clicks with 8 reactions, comments & shares.

Leeds City Council Outer North East Community Committee 7 April · 🌐

We would like to make you aware of a consultation by Leeds City Council on a proposal to permanently expand Allerton High School on its existing site from 220 places to 280 places in Year 7 from September 2022 onwards. The total number of children in the school would increase year on year until the school reached its full capacity.

The consultation period begins on Wednesday 31st March 2021 and lasts until 4pm on Friday 7th May 2021.

Further information about the proposal, in... [See more](#)



Performance for your post

1,150 People Reached

8 Likes, Comments & Shares 👤

4 Likes	0 On Post	4 On Shares
0 Comments	0 On Post	0 On Shares
4 Shares	2 On Post	2 On Shares

78 Post Clicks

0 Photo views	10 Link clicks 👤	68 Other Clicks 👤
----------------------	--------------------------------------	---------------------------------------

NEGATIVE FEEDBACK

0 Hide post	0 Hide all posts
0 Report as spam	0 Unlike Page

Reported stats may be delayed from what appears on post




3rd Place – Coronavirus Vaccines

53 people had this post delivered to them. There were 3 post clicks and 4 reactions, comments and shares

Leeds City Council Outer North East Community Committee 4d · 🌐

SkyBet are launching a new kickstart scheme that is opening up opportunities to young people aged 18-25 who are on Universal Credit or have been unemployed for 3 months +
No experience needed just passion
Work placements are available in #Leeds
Scan the QR code below



Performance for your post

307 People Reached

2 Likes, Comments & Shares 👤

0 Likes	0 On Post	0 On Shares
0 Comments	0 On Post	0 On Shares
2 Shares	2 On Post	0 On Shares

1 Post Clicks

0 Photo views	0 Link clicks 👤	1 Other Clicks 👤
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NEGATIVE FEEDBACK

1 Hide post	0 Hide all posts
0 Report as spam	0 Unlike Page

Reported stats may be delayed from what appears on post



COVID-19 Facebook Groups

The Communities Team have set up **33** ward based **Coronavirus Help Facebook Groups** as a way of promoting services, supporting communities and cascading information in an attempt to tackle the Coronavirus pandemic. Key charities, voluntary groups, community groups, Councillors, as well as the wider population in the local community are all invited to join the pages.

As well as key messages from the main Leeds City Council Facebook Page being used to deliver information to each ward, the pages are also there to generate discussion and debate but also hopefully facilitate conversations around being neighbourly during the national pandemic and assist if possible in some of the volunteering efforts.

To date, **Alwoodley** has **42** members, **Harewood** has **85** members and **Wetherby** has **61** members.

The committee is asked to note the specific **Coronavirus Facebook Ward Pages** and are invited to join the pages in an attempt to increase traffic.




- Alwoodley: <https://www.facebook.com/groups/681365375954435>
- Harewood: <https://www.facebook.com/groups/216974936085436>
- Wetherby: <https://www.facebook.com/groups/234075651062598>

This page is intentionally left blank



Breeze Background



- Breeze is a well-known and recognised brand set up by Leeds City Council (LCC) for young people (0 to 19 years) Breezecard –
- Over 168,000 members. Current email database over 46,000.
- Breezeleeds.org – What’s on website for young people in Leeds
- Social Media presence
-  16,175  6038  1526
- Breeze Events on Tour / Mini Breeze – summer festival style events approx. 20,000 yp over the Summer
- Support for international events including World Triathlon / Tour de Yorkshire
- Breeze Friday & Saturday Night Project – drop in youth club style activities in leisure centres
- Breeze Healthy Holiday Camps – 10 holiday activity camps across the City
- Breeze has Talent – young talent competition

Moving Forward

Breeze™

- Breezecard has traditionally been a free card since 2000, it has given discount at leisure centres, council leisure facilities, acts as a junior library card, and gives free access to Breeze summer events.
- Over the last 6 months we have carried out consultation across the city and engaged a Leeds based Branding company to look at Breeze and what it is as a brand and what direction it needs to take now to continue to be a strong recognised Brand for young people and families in Leeds.
- To make that next step to improve the offer of the card, move to smart mobile technology , an annual fee of £5 per year (whilst still free to those economically disadvantaged) will now be introduced.
- The existing offers and discounts for Breezecard are limited and with little resources allocated to it, public perception of the card shows there is minimal value to it other than leisure centre discounts and access to Breeze summer events.
- The introduction of a fee based membership will be based on feedback from young people and their parents who have indicated an appetite for an extended offer which will be made accessible through a new website and app and a refreshed communication strategy to deliver the comprehensive offer.
- The Breeze card will now become the Breeze Pass





Breeze Background



To make Leeds the best city for young people to grow up in by giving all children and young people access to a rich and far-reaching programme of diverse cultural and sporting activities through a range of free, discounted and VIP access to services.

“Freedoms a Breeze”



Breeze Background



- Provide opportunities for all children and young people to access quality activities by working with cultural, sporting and commercial leisure sectors in Leeds to offer discounted or free access to services and activities with a Breeze Leeds membership.
- To move to a digital by default membership with better connection through an app (Physical cards will still be available)
- Remove barriers for those most vulnerable and in need, to ensure all young people can access Breeze membership benefits in an inclusive and equitable way.
- Offer engaging, accessible and easy to use communication channels with information about membership benefits, discounts, Breeze events as well as other services from partners across the city.
- Ensure young people are consulted with and are at the heart of what we do, offering them the opportunity to shape and develop the cultural and sporting offer in Leeds.

The Offer



- Feedback from the public consultation identified the following offers that young people and parents would want to see to make becoming a member attractive.

So we can develop the Breezecard offer, what would you value as a member?

			Response Percent	Response Total
1	Sport		59.55%	393
2	Cinema		66.82%	441
3	Food		58.18%	384
4	Theatre		74.09%	489
5	Summer Events		72.42%	478
6	Concerts		66.67%	440
7	Festivals		55.76%	368
8	Discounts in shops		46.82%	309
9	Other (please specify):		6.21%	41
			answered	660
			skipped	36

What you can offer as a Pass Perk

Breeze™

- Annual standard offer
- Month – these offers will not have any time limits but will run for a set month
- Time-limited offer, ie holiday time, evenings, quieter times, weekends only, for a specific time frame
- VIP experience – get a free drink with X, back stage tour etc,
- Early bird ticketing offer
- Competition prizes

What we can offer you



Offers

- Feature of the month – these are for strong offers that have limited restrictions, mentioned 3 times in one month
- Young people reviews – we will send a family or some young people to do a video review of your attraction to be featured on TikTok and Instagram Reels

Newsletters

- Monthly newsletters
- Perk of the month gets prominent position
- 3 additional perks mentions
- Link to full pass perks listings

Website and app

- All offers listed in the Pass Perks section
- New offers will get homepage mention for 1 month
- Selected Perk of the month will stay on home page for 1 month
- Push notifications to all app users for new offers
- Provide analytics to show user analytics the Breeze Pass is being used

Next steps...

Breeze[™]

If you are interested in being a Pass Perks Partner and would like to know more about how it can benefit your business please contact

Andrew.Cartwright@leeds.gov.uk

For more information





Report of: Head of Locality Partnerships

Report to: Outer North East Community Committee
Alwoodley, Harewood & Wetherby

Report author: Preet Kundhi, Tel No; 0113 535 1239

Date: 5 July 2021 **For decision and to note**

Outer North East Community Committee – Finance Report

Purpose of report

1. The report provides the Community Committee with an update on the budget position for the Wellbeing Fund, Youth Activity Fund, Capital Budget, as well as the Community Infrastructure Levy Budget for 2020/21.

Finance Section

Main issues

2. Each Community Committee has been allocated a wellbeing budget (revenue and capital) and Youth Activities Fund which it is responsible for administering. The aim of these budgets is to support the social, economic and environmental wellbeing of the area and provide a range of activities for children and young people, by using the funding to support projects that contribute towards the delivery of local priorities.
3. A group applying to the Wellbeing Fund must fulfil various eligibility criteria, including evidencing appropriate management arrangements and financial controls are in place; have relevant policies to comply with legislation and best practice e.g. safeguarding and equal opportunities and be unable to cover the costs of the project from other funds.
4. Wellbeing funding cannot be paid retrospectively. An application form must be submitted and approved by the Community Committee before activities or items being purchased through wellbeing funding are completed or purchased.
5. The amount of wellbeing funding provided to each committee is calculated using a formula agreed by Council, taking into consideration both population and deprivation of an area.

6. Capital (CRIS) injections are provided as a result of council assets being sold. 5% of the sale price (up to a maximum of £100k) of a council asset is pooled city-wide and redistributed to the Community Committee areas on the basis of deprivation. The Community Committee will receive a new capital injection every 6 months.
7. Each Community Committee has also been allocated a Community Infrastructure Levy budget. For each CIL contribution, Leeds City Council retains up to 70-80% centrally, 5% is needed for administration and 15-25% goes to be spent locally. The money will be vested with the local Town or Parish Council if applicable, or with the local Community Committee and spend decided upon by that body. This local money is known as the 'Neighbourhood Fund' and should be spent on similar projects to the Wellbeing Fund (capital).
8. In the Outer North East Community Committee this means that the money for the Alwoodley, Harewood and Wetherby ward will be administered by the following parish councils; Aberford & District, Alwoodley, Bardsey Cum Rigton, Barwick in Elmet & Scholes, Boston Spa, Bramham cum Oglethorpe, Bramhope and Carlton, Clifford, Collingham with Linton, East Keswick, Harewood, Scarcroft, Shadwell, Thorner, Thorp Arch, Walton, Wetherby.
9. It was agreed that CIL monies for Alwoodley, Harewood and Wetherby wards would be spent in the ward it was generated in.
10. Projects eligible for funding by the Community Committee could be community events; environmental improvements; crime prevention initiatives, or opportunities for sport and healthy activities for all ages. In line with the Equality Act 2010, projects funded at public expense should provide services to citizens irrespective of their religion, gender, marital status, race, ethnic origin, age, sexual orientation or disability; the fund cannot be used to support an organisation's regular business running costs; it cannot fund projects promoting political or religious viewpoints to the exclusion of others; projects must represent good value for money and follow Leeds City Council Financial Regulations and the Council's Spending Money Wisely policy; applications should provide, where possible, three quotes for any works planned and demonstrate how the cost of the project is relative to the scale of beneficiaries; the fund cannot support projects which directly result in the business interests of any members of the organisation making a profit.
11. Any request for funding would involve discussions with appropriate ward members. Where projects do not have support from the Community Committee and are not approved, applicants are offered further discussions and feedback, if this is requested.
12. In order to provide further assurance and transparency of all decisions made by the Community Committee, any projects that are not approved will be reported to a subsequent Community Committee meeting.
13. Sometimes urgent decisions may need to be made in between formal Community Committee meetings regarding the administration of wellbeing and youth activity budgets and also regarding the use of the Community Infrastructure Levy (CIL) Neighbourhood

Fund which has been allocated to the Community Committee. Alongside the Committee, designated officers have delegated authority from the Director of Communities, Housing and Environment to take such decisions.

14. At the first meeting of the 2016/17 municipal year, the Committee agreed the following 'minimum condition' in order to reassure Members that all delegated decisions would be taken with appropriate Member consultation and only when such a condition has been satisfied:

'That all 3 Ward Members must be in agreement (unanimous) for a delegated decision to be approved'. (Minute No. 17(v), 13th June 2016). This was reiterated at the first meeting of 2019/20, that: 'all 3 Ward Members must give their unanimous approval for a delegated decision to be approved (via a Ward Member meeting or email)'. (Minute No. 19(vi), 17th June 2019).

15. Given that this condition has now been in operation for a number years, the Committee is invited to review it and consider whether any amendments or additions are required, prior to agreeing such 'minimum conditions' for operation in 2021/22.

16. Members are reminded that the necessary scrutiny of applications to satisfy our own processes, financial regulations and audit requires the deadline for receipt of completed applications to be at least five weeks prior to any Community Committee. Some applications will be approved via Delegated Decision Notice (DDN) following consultation with Members outside of the Community Committee meeting cycle.

Wellbeing Budget Position 2021/22

17. The total revenue budget approved by Executive Board for 2020/21 was **£52,220**. **Table 1** shows a carry forward figure of **£96,696** which includes underspends from projects completed in 2020/21. **£74,865** represents wellbeing allocated to projects in 2020/21 and not yet completed. The total revenue funding available to the Community Committee for 2021/22 is therefore **£74,050**. A full breakdown of the projects approved or ring-fenced is available on request.

18. It is possible that some of the projects may not use their allocated spend. This could be for several reasons, including the project no longer going ahead, the project not taking place within the dates specified in the funding agreement, or failure to submit monitoring reports. Due to this the final revenue balance may be greater than the amount specified in Table 1.

19. The Community Committee is asked to note that there is currently a remaining balance of **£ £71,701** . A full breakdown of the projects is listed in Table 1 and is available on request.

TABLE 1: Wellbeing Revenue 2021/22

	£
INCOME: 2021/22	£52,220
Balance brought forward from previous year	£96,969
Less projects brought forward from previous year	£74,865
TOTAL AVAILABLE: 2021/22	£74,050

Ward Projects	£	Ward Split		
		Alwoodely	Harewood	Wetherby
Communal Shed	£500	£0	£0	£500
Litter Bins in Slaid Hill	£460	£460	£0	£0
Raby Park Fencing	£1,448	£0	£0	£1,448
Total Amount Approved	£2,408	£460	£0	£1,948
Actual Remaining Balance (Total/Per ward)	£71,701	£24,593	£22,595	£24,511

Wellbeing and Capital Projects for Consideration and Approval

20. The following projects are presented for Members' consideration:

21. **Project Title:** Small Grants (ring fenced)

Name of Group or Organisation: Wetherby Councillors

Total Project Cost: £1,000

Amount proposed: £1,000

Wards covered: Wetherby

Project Description: To provide a pot of money from which small grant applications can be paid. The request for funding needs to be £500 or under.

Community Committee Priorities: This project covers all the committees' priorities and this is dependent of the projects that the committee receives Communities.

22. **Project Title:** Community Engagment (ring fenced)

Name of Group or Organisation: Wetherby Councillors

Total Project Cost: £500

Amount proposed: £500

Wards covered: Wetherby

Project Description: To provide a pot of money from which payments for items including but not limited to; room hire, refreshments, advertising and products or services used for engaging with the local community can be paid.

Community Committee Priorities: This project covers all the committees' priorities and this is dependent of the projects that the committee receives.

23. **Project Title:** Skips (ring fenced)

Name of Group or Organisation: Wetherby Councillors

Total Project Cost: £600

Amount proposed: £600

Wards covered: Wetherby

Project Description: To provide a pot of money from which skips for community cleans ups can be paid from.

Community Committee Priorities: Resilient Communities

24. **Project Title:** Grit Bins (ring fenced)

Name of Group or Organisation: Wetherby Councillors

Total Project Cost: £3,000

Amount proposed: £3,000

Wards covered: Wetherby

Project Description: To provide a pot of money from which grit bins requests and refills can be paid from.

Community Committee Priorities: Resilient Communities.

25. **Project Title:** Small Grants (ring fenced funding)

Name of Group or Organisation: Harewood Councillors

Total Project Cost: £500

Amount proposed: £500

Wards covered: Harewood

Project Description: To provide a pot of money from which small grant applications can be paid. The request for funding needs to be £500 or under.

Community Committee Priorities: This project covers all the committees' priorities and this is dependent of the projects that the committee receives Communities

26. **Project Title:** Community Engagment (ring fencing)

Name of Group or Organisation: Harewood Councillors

Total Project Cost: £250

Amount proposed: £250

Wards covered: Harewood

Project Description: To provide a pot of money from which payments for items including but not limited to; Room hire, refreshments, advertising and products or services used for engaging with the local community can be paid.

Community Committee Priorities: This project covers all the committees' priorities and this is dependent of the projects that the committee receives

27. **Project Title:** Skips (ring fenced)

Name of Group or Organisation: Harewood Councillors

Total Project Cost: £600

Amount proposed: £600

Wards covered: Wetherby

Project Description: To provide a pot of money from which skips for community cleans ups can be paid from.

Community Committee Priorities: Resilient Communities

28. **Project Title:** Grit Bins (ring fenced)

Name of Group or Organisation: Alwoodley Councillors

Total Project Cost: £10,000

Amount proposed: £10,000

Wards covered: Alwoodley

Project Description: To provide a pot of money from which grit bins requests and refills can be paid from.

Community Committee Priorities: Resilient Communities.

29. **Project Title:** Millennium Green Wellbeing Project

Name of Group or Organisation: Thorner Parish Council

Total Project Cost: £4,000

Amount proposed: £4,000

Wards covered: Harewood

Project Description: to install picnic benches and plant a variety of native and more climate sensitive changing shrubs and annual plants.

Community Committee Priorities: Resilient Communities, Health & Wellbeing & Better Lives

30. **Project Title:** WiFi Project

Name of Group or Organisation: Wetherby Methodist Church

Total Project Cost: £1,000

Amount proposed: £1,000

Wards covered: Wetherby

Project Description: To install WiFi into the church community centre.

Community Committee Priorities: Health & Wellbeing & Better Lives

31. **Project Title:** Prince Philip Centre Friday PHAB Club

Name of Group or Organisation: PHAB

Total Project Cost: £592

Amount proposed: £592

Wards covered: Wetherby, Harewood, Alwoodley

Project Description: To continue to keep the PHAB Club running on Friday evenings by Zoom during the pandemic and back at Prince Philip Centre as soon as Government restrictions allow.

Community Committee Priorities: Resilient Communities, Health & Wellbeing & Better Lives

32. Project Title: Essential Roof Repairs, Electrics & Redecorations – Additional Funding
Name of Group or Organisation: Bardsey Village Hall
Total Project Cost: £1,510
Amount proposed: £750
Wards covered: Harewood

Project Description: to carry out a number of improvements to restore and enhance the existing amenities. Requesting additional funding, as the cost of labour and material came to more than what was budgeted.

Community Committee Priorities: Resilient Communities.

Delegated Decisions (DDN)

33. Since the last Community Committee meeting on 22 March 2021, all the projects listed below have been considered and approved by DDN:

- a) Leeds Rhino's Summer Camp

Declined Projects

34. Since the last Community Committee meeting on 22 March 2021, there has been one project which has been declined.

- a) Updating facilities – Arthington Village Hall

Youth Activities Fund Position 2021/22

35. The total available for spend in Outer North East Community Committee in 2021/22, including carry forward from previous year, is **£102,299**.

36. The Community Committee is asked to note that so far, a total of **£33,616** has been allocated to projects, as listed in **Table 2**.

37. The Community Committee is also asked to note that there is a remaining balance of **£75,400** in the Youth Activity Fund. A full breakdown of the projects is available on request.

TABLE 2: Youth Activities Fund 2021/22

	Total allocation	Ward Split 8-17 Population		
		Alwoodley	Harewood	Wetherby
Income 2021/22	£35,500	£13,617	£10,923	£10,958
Carried forward from previous year	£77,311	£22,820	£25,625	£28,865
Total available (including brought forward balance) for schemes in 2021/22	£112,811.85	£36,437	£36,549	£39,824
Schemes approved in previous year to be delivered this year 2021/22	£10,512.34	£0	£3,506	£7,006
Total available budget for this year 2021/22	£102,299.51	£36,437	£33,043	£32,818
Projects 2021/22	Amount requested from YAF	Alwoodley	Harewood	Wetherby
Scarcroft Cricket Club Junior Coaching	£7,536	£0	£7,536	£0
Youth Summit Project Ringfence	£10,000	£0	£5,000	£5,000
Leeds Rhinos Summer Camps	£16,080	£16,080	£0	£0
Total spend against projects	£33,616	£16,080	£12,536	£5,000
Remaining balance per ward	£75,400	£20,357	£23,865	£31,177

Youth Activity Funding for Consideration and Approval

38. Project Title: Mini Breeze – Wetherby

Name of Group or Organisation: Breeze, Leeds City Council

Total Project Cost: £3,650

Amount proposed: £3,650

Wards covered: Wetherby

Project Description: to deliver a Mini Breeze event at Wetherby Ings during the six weeks summer holidays.

Community Committee Priorities: Child-Friendly City. Health & Wellbeing & Better Lives

39. Project Title: Tee Time Tennis

Name of Group or Organisation: Shadwell Tennis Club

Total Project Cost: £6,075

Amount proposed: £6,075

Wards covered: Harewood

Project Description: to deliver tennis and coaching sessions.

Community Committee Priorities: Child-Friendly City. Health & Wellbeing & Better Lives

40. **Project Title:** Tempo FM

Name of Group or Organisation: Wetherby Community Radio Ltd

Total Project Cost: £3,500

Amount proposed: £3,500

Wards covered: Wetherby

Project Description: enable Tempo FM to train young people at the radio studios constructed by the station at the Wetherby High School.

Community Committee Priorities: Child-Friendly City

Capital Budget 2020/21

41. The Outer North East Community Committee has a capital budget of **£15,695** available to spend, as a result of new capital injection in May 2021 of £6,600. Members are asked to note the capital allocation broken down by ward and summarised in **Table 3**.

TABLE 3: Capital 2021/22

	£	Alwoodley	Harewood	Wetherby
Balance remaining (per ward)	£15,695	£2,487	£7,621	£5,587

Community Infrastructure Levy (CIL) Budget 2020/21

42. The Community Committee is asked to note that there is **£0** total payable to the Outer North East Community Committee).

Monitoring Information

43. As part of their funding agreements, all projects which have had funding approved by the Community Committee are required to provide update reports on the progress of their project. These reports are so that the Community Committee can measure the impact the project has had on the community and the value for money achieved.

Corporate Considerations

Consultation and Engagement

44. The Community Committee has previously been consulted on the projects detailed within the report.

Equality and Diversity/Cohesion and Integration

45. All wellbeing funded projects are assessed in relation to Equality, Diversity, Cohesion and Integration. In addition, the Communities Team ensures that the wellbeing process complies with all relevant policies and legislation.

Council Polices and City Priorities

46. Projects submitted to the Community Committee for wellbeing funding are assessed to ensure that they are in line with Council and City priorities as set out in the following documents:

1. Vision for Leeds 2011 – 30
2. Best City Plan
3. Health and Wellbeing City Priorities Plan
4. Children and Young People's Plan
5. Safer and Stronger Communities Plan
6. Leeds Inclusive Growth Strategy

Resources and Value for Money

47. Aligning the distribution of community wellbeing funding to local priorities will help to ensure that the maximum benefit can be provided.

Legal Implications, Access to Information and Call In

48. There are no legal implications or access to information issues. This report is not subject to call in.

Risk Management

49. Risk implications and mitigation are considered on all wellbeing applications. Projects are assessed to ensure that applicants are able to deliver the intended benefits.

Recommendations

50. Members are asked to review the minimum condition as set out in paragraph 14 of this report, consider whether any amendments or additions are required, and approve such conditions for operation in 2021/2022. These conditions would need to be satisfied prior to an urgent delegated decision being taken in between formal Community Committee meetings in respect of the administration of Wellbeing and Youth Activity.

51. Members are asked to note:

- a. Details of the Wellbeing Budget position (Table 1)
- b. Wellbeing proposals for consideration and approval (paragraphs 22 - 32)
- c. Details of the projects approved via Delegated Decision (paragraph 33)
- d. Details of the Youth Activities Fund (YAF) position (Table 2)
- e. Youth Activity Funding proposals for consideration and approval (paragraphs 37)
- f. Details of the Capital Budget (Table 3)

g. Details of the Community Infrastructure Levy Budget (paragraph 42)



Report of: Head of Locality Partnerships

Report to: Outer North East Community Committee
(Alwoodley, Harewood, Wetherby)

Report author: Preet Kundhi 0113 535 1239

Date: 5 July 2021 **To note:**

Community Committee Youth Activity Fund Consultation Report

Purpose of report

1. The report provides the Outer North East Community Committee with background and context on the decision to not have a Youth Summit in 2020/21.
2. The report provides the Outer North East Community Committee with an update on the Youth Activity Fund consultation with children and young people. The consultation aims to inform the Community Committee's Youth Activity Fund spend for the 2021/22 financial year.
3. The report provides the Outer North East Community Committee with reflections from the last year as a result of the COVID-19 pandemic and the challenges that this has presented Community Committees, the Communities Team and youth activity providers.

Main issues

4. Each Community Committee has been allocated a Youth Activity Fund which it is responsible for administering. The Youth Activity Fund has been made available to provide local activities for children and young people aged 8-17 years across the city.
5. The Youth Activity Fund requires the engagement and participation of children and young people in the decision making and evaluation of the fund. Children and young people are involved at each stage of the funding process and advise Community Committees on the activities they would like to take part in, in their respective areas.

6. The Youth Activity Fund can provide money for activities that offer opportunities for play, arts, sport and culture, which enable young people to have fun, get creative and have new experiences both after school and during the school holidays.
7. At the Community Committee Chairs Forum meeting in November 2020, Community Committee Chairs agreed that because of COVID-19, committees would deliver Youth Summits virtually this year, to ensure that events could still go ahead.
8. The plan was that the Youth Summits would be delivered before the spring round of Community Committees so that the event and Youth Activity Fund consultation could all feed in to the committee meeting. Staff in the Community Committee Team therefore were working with ward members and other council officers so that this could happen across all areas.
9. Given that we went in to a new national lockdown in December 2020 and that schools were closed at least until the 8 March 2021, the reality of the Youth Summits going ahead, albeit in a virtual format, were no longer realistic and the Communities Team were contacted by a number of Children's Champions regarding this matter.
10. After seeking advice from colleagues in Children's Services, the Executive Member for Communities agreed a proposal to postpone the Youth Summits. As the virtual Youth Summits could not be delivered before the end of the 2020/21 financial year, the Communities Team proposed that we would produce an online consultation survey on budget spend priorities with children and young people.
11. Capturing this feedback would ensure that young people were still able to inform the Youth Activity Fund spend for each committee in 2021/22. In this respect the survey would produce the same outcome as a physical Youth Summit, as priorities for budget spend could be presented to committees for their consideration, as the Communities Team have done in the past.

Reflections from the last 12 months

Youth Activity Fund Projects – Responding to the Pandemic

12. The COVID-19 pandemic has caused a number of complications for activity providers that work with young people over the last 13 months. It has been a particular challenge for organisations to keep up to date with the changing Government advice and guidance regarding COVID-19.
13. Staff in the Community Committee Team have spent a large proportion of their time liaising with projects and organisations that wanted to work with young people over the last year, making sure that projects were able to demonstrate that they were ready to deliver their activities in accordance with Government guidance and legislation regarding COVID-19, making sure that organisations had the correct policies, procedures and risk assessments in place.

14. Leeds being moved in to Tier 3 in November 2020 and then again, another full national lockdown commencing in December 2020, once again signalled the seriousness of the situation in the city and the rest of the country. In light of the news from central Government on the new national lockdown, the Community Committee Team consulted with colleagues in Public Health on the matter and the recommendation was made that indoor youth group activity and most outdoor group activity should be suspended, with the exception of activity that was supporting vulnerable groups or targeted groups to help address specific issues, for example youth diversionary activity aimed at preventing anti-social behaviour in the run-up to and immediately after Bonfire Night. Using this approach encouraged everyone to reduce contact to help break the chain of transmission in Leeds.
15. Over the course of the last 13 months organisations and youth providers have continued to adapt to the challenges that the COVID-19 pandemic has presented them and the young people they work with, often working very differently, for example by moving their activity provision to an online virtual platform.
16. Adapting responses and approaches for projects to meet the needs of individual communities demonstrates the committee's and the organisations flexibility and willingness to be agile in an ever changing environment, as well as the desire to reach out and connect with young people during the COVID-19 pandemic.

Temporary Youth Activity Fund Revised Criteria

17. As discussed and agreed in the Community Committee Chairs Forum meeting in November 2020, as a result of the Coronavirus pandemic, the Executive Member for Communities agreed to apply some temporary flexibility until the end of the financial year to the current Youth Activity Funding criteria, to enable Community Committees to provide additional support to children and young people who may be experiencing greater disadvantages as a result of the pandemic and associated government restrictions/guidance.

Digital Inclusion

18. Over the last 13 months the Community Committee Team have received a number of requests from committees to fund digital equipment for children and young people from their COVID-19 monies.
19. Clearly there was a need for digital devices and data continued to be a significant barrier during the COVID-19 pandemic, with less prevalence of data support available. Potential options for committees to look at therefore when considering funding projects included, MiFi (a MiFi device can be connected to a cellular network and provides Internet access for up to ten devices), dongles to supplement device distribution, or support to families with devices who were unable to afford data.

20. As we continued to receive a number of similar requests and as a number of Community Committees were interested in spending monies on digital equipment and data, the Community Committee Team developed a checklist that would assist committees in making an informed decision when a request for funding for digital equipment and data was received.
21. The Outer North East Community Committee over the course of the last 13 months has spent £25,000 on digital equipment for children and young people. This includes Chromebooks, laptops, tablets and internet access.

Youth Activity Fund Consultation Survey

22. The Youth Activity Fund consultation survey was promoted from Monday 15th February 2021 until Friday 30th April, giving young people over two and a half months to provide feedback via the survey.
23. As the consultation survey ended on the 30th April this gave the Community Committee Team time to analyse the survey data & get reports ready for the summer committee meetings. The feedback however can also feed in to any Children's & Families Sub Group meetings that take place, in order to inform the committee's Youth Activity Fund spend.
24. Promotion of the survey has been publicised far and wide across the Outer North East Community Committee area, with information being posted on the Community Committee Facebook page, publicity being sent out to all our school & cluster contacts, youth groups and any other organisations that are funded, or work with young people in the Community Committee area, as well as being circulated to local Councillors and the committee mailing list.
25. As schools started to reopen from the 8th March, the Community Committee Team continued to make schools aware of the survey and its importance. This promotion continued until the 30th April in order to obtain as many feedback responses as possible.
26. As the Youth Service started to deliver some of their face to face service provision with young people from February 2021 onwards, the Communities Team also circulated paper copies to the service, so that they could get young people to fill surveys in.
27. The Outer North East Community Committee received 117 survey responses to the Youth Activity Fund survey. 117 of these were completed via the online consultation survey.

Youth Activity Fund Consultation Survey Recommendations

28. The consultation surveys submitted by young people in the Outer North East Community Committee area suggest the following Youth Activity Fund priorities for 2021/22:

- a. Youth activities to be offered both either inside or outside, depending on the time of the year. During the Summer young people prefer to be outdoors.
- b. Majority of provision taking place regularly in the evenings. Half of the young people asked said that they wanted the provision after school. Over half the young people consulted that they wanted something to do during the school holidays.
- c. Majority of the responses states that they wanted activities to take place locally and did not involve too much travel time. The young people recognised that public transport was an issue in the area. They wanted provision that they could get to themselves, whilst recognising parent's concerns about safety.
- d. Ensure the activities are inclusive of friendship groups, learning new skills, activities which are engaging and fun, good quality staff and having a variety of things to do.
- e. Popular activities included;
 1. Youth Clubs
 2. Cooking
 3. Sports (football)
 4. Music
 5. Arts and Crafts
(Other activities mentioned; outdoor adventure, trips/residential trips, dance, yoga, cycling, swimming)

29. It is recommended that any projects funded by the Outer North East Community Committee from the Youth Activity Fund focus on these themes and activities in 2021/22.

30. It is also recommended that the Communities Team arrange a physical Youth Summit (maybe to incorporate a virtual element) this financial year, 2021/22. This will inform the Youth Activity Fund spend for 2022/23.

Corporate Considerations

Consultation and Engagement

31. Community Committee Chairs, Children's Champions and Community Committees have previously been consulted on the proposals for the Youth Activity Fund survey.

32. The survey has been promoted far and wide across the Community Committee area, with publicity being posted on the Community Committee Facebook page, publicity being sent out to all school & cluster contacts, youth groups and any other organisations that are funded, or work with young people in the Community Committee area, as well as being circulated to local Councillors and the committee mailing list.

Equality and Diversity/Cohesion and Integration

33. All Youth Activity Fund funded projects are assessed in relation to Equality, Diversity, Cohesion and Integration. In addition, the Communities Team ensures that the wellbeing process complies with all relevant policies and legislation.

Council Polices and City Priorities

34. Projects submitted to the Community Committee for Youth Activity Fund funding are assessed to ensure that they are in line with Council and City priorities as set out in the following documents:

1. Vision for Leeds 2011 – 30
2. Best City Plan
3. Health and Wellbeing City Priorities Plan
4. Children and Young People’s Plan
5. Safer and Stronger Communities Plan
6. Leeds Inclusive Growth Strategy

Resources and Value for Money

35. Aligning the distribution of Community Committee Youth Activity Fund funding to local priorities will help to ensure that the maximum benefit can be provided.

Legal Implications, Access to Information and Call In

36. There are no legal implications or access to information issues. This report is not subject to call in.

Risk Management

37. Risk implications and mitigation are considered on all Youth Activity Fund applications. Projects are assessed to ensure that applicants are able to deliver the intended benefits.

Conclusion

38. The Youth Activity Fund Consultation Report provides up to date information on the Community Committee’s Youth Activity Fund consultation survey position and invites committee members to use the consultation to inform its Youth Activity Fund spend for 2021/22.

Recommendations

39. Members are asked to note:

- a. Reflections from the last 12 months during the pandemic (paragraphs 12 - 22).
- b. Details of the Youth Activity Fund consultation survey (paragraphs 23 - 31).
- c. That the Youth Activity Fund survey informs the Community Committee’s Youth Activity Fund for 2021/22.
- d. That any projects funded by the Community Committee from the Youth Activity Fund focus on the themes and activity priorities identified in the Youth Activity Fund consultation survey.
- e. That the Communities Team arrange a physical Youth Summit with young people this financial year, 2021/22 and that this informs the Youth Activity Fund spend for 2022/23.